

**NOTICE OF REGULAR MEETING
TOWNE LAKE MANAGEMENT DISTRICT**

TO: THE BOARD OF DIRECTORS OF TOWNE LAKE MANAGEMENT DISTRICT, AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Towne Lake Management District will meet in regular session, open to the public, at **12:00 noon on FRIDAY, SEPTEMBER 20, 2024, at 9955 BARKER CYPRESS, SUITE 250, CYPRESS, TEXAS, 77433**. This meeting will also be conducted electronically*, as provided below. Electronic copies of the meeting materials are available at <https://www.townelakemd.com/documents> at such time as the meeting occurs or by contacting Audrey Lyons at alyons@sklaw.us

TO ATTEND VIA ZOOM:

Link: <https://us02web.zoom.us/j/85876251689?pwd=qG0GDSD6aTjDUyFpTvnJTPpHHoNBSE.1>

Meeting ID: 858 7625 1689

Passcode: 898891

TO ATTEND VIA TELEPHONE:

Dial: 1 346 248 7799

Meeting ID: 858 7625 1689

Passcode: 898891

At the meeting the following items will be considered and acted on:

1. **Approve minutes of March 27 and June 12, 2024, meetings;**
2. **Receive comments or questions from the public;**
3. **Financial and administrative matters:**
 - a) Receive bookkeeping report, and authorize payment of invoices;
 - b) Approve audit for fiscal year ending March 31, 2024;
 - c) Consider adoption of Resolution Evidencing Review of Investment Policy;
 - d) Discuss developer reimbursement, and take any necessary action in connection therewith; and
 - e) Authorize other appropriate action;
4. **Administrative & Reporting Matters:**
 - a) Consider adoption of Order Designating Administrative Office and Meeting Place Outside the District; and
 - b) Authorize other appropriate action;
5. **SPA Revenue Report;**
6. **Engineering Report, including:**
 - a) Authorize preparation of plans and specifications for District projects, and authorize advertisement of bids relating thereto;
 - b) Consider and approve award of contracts for construction projects;
 - c) Report on status of construction contracts, and approve pay estimates and change orders in connection therewith; and
 - d) Report on status of emergency repairs;
 - e) Consider Harris County maintenance requests, and take any necessary action related thereto;
 - f) Discuss and consider maintenance of retaining wall for Towne Lake Sections 64 and 66, and take any necessary action related thereto;
7. **Economic development matters:**
 - a) Receive update on Boardwalk on Towne Lake marketing initiatives;
8. **Consider adjournment.**




SK Law, Attorneys for the District

***The Board will conduct an in-person meeting at its physical meeting location with a quorum of the Board present; provided that some Board members may participate by videoconference as provided in Section 551.127, Government Code.**